



# CITY OF SAN ANTONIO

## Contracts Disclosure Form

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see Section 2-59 through 2-61 of the City's Ethics Code.

\*This is a:  **New Submission**  **Correction**  **Update to previous submission**

**\*1) Name of person submitting this disclosure form.**

**\* First**

Jessica

**M.I.**

**\* Last**

Soto

**\*2) Contract Information**

**a) Contract or Project Name:**

On-Call Environmental Abatement Services (Asbestos, Lead, Mold, and Industrial Waste) RFP: PRO61621JEC

**b) Originating Department:**

Public Works

**\*3) Disclosure of parties, owners, and closely related persons.**

**a) Name of individual(s) or entity(ies) seeking a contract with the city. (NOTE: Give exact legal name appear on the contract, if awarded.)**

**Name**  
Alamo Environmental, Inc. dba Alamo1

**b) Name and title of contract signatory**

Name	Title
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**\*4) List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary of the individual or entity listed in Question 3.**

- Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.
- Names of partner, parent, joint venture or subsidiary entities, and all the owners, board members, executive members, and officers of each entity:

**\*5) List any individuals or entities that will be subcontractors on this contract.**

- Not applicable. No subcontractors will be retained for this contract.
- Subcontractors may be retained, but have not been selected at the time of this submission.
- List of subcontractors, including the name of the owner(s), and business name:

**\*6) List any attorneys, lobbyists, or consultants retained by any individuals listed in Question 3 or 5 to assist in seeking this contract.**

- Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.
- List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:

**\*7) Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributed to any political election:

- a. any individual seeking contract with the city (Question 3)
- b. any owner or officer of entity seeking contract with the city (Question 3)
- c. any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d. any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e. the spouse of any individual listed in response to (a) through (d) above
- f. any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

- Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.
- List of contributions:

**Updates on Contributions Required**

Information regarding contributions must be updated by submission of a revised form from the date of the submission of the form until the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

**Notice Regarding Contribution Prohibitions for "High-Profile" Contracts**

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making an officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributed to any political election from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released days after the contract has been awarded.

### **\*8) Disclosure of conflict of interest.**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city off

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of the City Council or a city board/commission.

I am aware of the following conflict(s) of interest:

### **\*9) Prohibited Interest in Contracts.**

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member with consanguinity or affinity served on a City board or commission?

No

Yes

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

No

Yes

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

### **Notice Regarding Prohibited Interest in Contracts.**

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining contracts from the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would include subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 2-52 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own are prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see Section 2-58 of the City Charter and Section 2-58 of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics Office at 207-8940.

contract has been awarded.

**\*2. No Contract with City Officials or Staff during Contract Evaluation**

- I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of the entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact with city officials or employees, the contact will take place in accordance with procedures incorporated into the contract. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents could lead to disqualification of their offer from consideration.

**\*3. Contribution Prohibitions for "High-Profile" Contracts**

- This is not a high-profile contract.
- This is a high-profile contract.

- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council or City Council committees, or political action committees that make contributions to City Council elections from the date the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, any attorney, lobbyist, or consultant retained to assist in seeking the contract.

- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Finance Code.

**\*4. Conflicts of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire to the Office of the City Clerk, even if contract is not designated as "High Profile".

- I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

## \* Oath

- I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, and the knowledge and belief are true, correct, and complete.

**\* Your Name:**

Jessica Soto

**Title:**

Chief Administrative Officer

**\* Company Name or DBA:**

Alamo1

**Date:**

7/23/2021

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